REGISTRATION FORM

Please register online at www.aqw.com.au/conference OR return this form via fax or to the address at the foot of this page.

1. PERSONAL DETAILS

Title (e.g. Prof/Dr/Mr/Mrs/Miss/Ms).....

Given name .....

Family name.....

Name for name badge .....

Organisation.....

Position.....

Postal address.....

Suburb/town ..... State .....

Country ..... Postcode .....

Telephone (work) (.....) .....

Fax (.....).....

Telephone (mobile) .....

Email.....

2. SPECIAL REQUIREMENTS

Please note that some special diets may incur additional charges

Please note any specific dietary, wheelchair access or other requirements:

☐ Vegetarian ☐ Vegan ☐ Gluten Free ☐ Lactose Free ☐ Halal
☐ Wheelchair access ☐ Other requirement .....

Partner dietary requirements if attending social functions:

☐ Vegetarian ☐ Vegan ☐ Gluten Free ☐ Lactose Free ☐ Halal
☐ Wheelchair access ☐ Other requirement .....

3. ON-SITE EMERGENCY INFORMATION

Where you are staying during the event? (for example, name of hotel, with a family member, at home) .....

Name of person to contact:.....

Relationship to you: .....

Phone (include appropriate country, city, and area codes) .....

Insurance: Delegates must be appropriately covered for travel insurance, including but not limited to repatriation and medical expenses, as well as public liability insurance.

4. WORKSHOP REGISTRATION FEES

Australian dollars; includes GST. Please tick ☑ the appropriate box.

	Earlybird registration *up to 31 January 2012*	**Standard registration** *on or before 16 February 2012*	**Late registration** *on or after 17 February 2012*
Fulltime registration			
Fulltime registration: delegate	☐ AUD1,700	☐ AUD1,800	☐ AUD1,900
Fulltime registration: student*	☐ AUD250	☐ AUD300	☐ AUD350
Day registration ☐ *Monday* ☐ *Tuesday* ☐ *Wednesday*	☐ AUD650	☐ AUD700	☐ AUD750

** Students must verify that they are a fulltime student by forwarding a signed letter from their head of department to the conference managers.*

5. SOCIAL FUNCTIONS

Refer to the registration brochure and website for full details. Please tick ☑ the appropriate box.

Costs for the welcome reception and conference gala dinner are included in fulltime delegate registration fees only. Day registrants must purchase tickets to the functions they wish to attend. Students need to purchase tickets to the gala dinner if they wish to attend. **For catering purposes it is essential you mark every box.**

	Fulltime delegate	**Additional tickets**	**Total no. of tickets**	**Sub total AUD**
Sunday 18 March 2012: Welcome reception	Included ☐ Yes ☐ No	AUD80 ☐ Yes ☐ No		
Monday 19 March 2012: Cocktail Evening	Included ☐ Yes ☐ No	AUD130 ☐ Yes ☐ No		
Tuesday 20 March 2012: Poster happy hour	Included ☐ Yes ☐ No	AUD25 ☐ Yes ☐ No		
Wednesday 21 March 2012: Gala dinner	Included ☐ Yes ☐ No	AUD175 ☐ Yes ☐ No		

6. TECHNICAL TOURS

Refer to the registration brochure and website for full details. Please tick ☑ the appropriate box.

	Cost	**Sub total AUD**
☐ Tour 1: Worsley Refinery Tour	AUD235	
☐ Tour 2: Boddington Minesite Tour	AUD275	
☐ Tour 3: CSIRO Waterford	AUD145	

7. PARTNER TOUR

Refer to the registration brochure and website for full details. Please tick ☑ the appropriate box.

	Cost	**Sub total AUD**
☐ Partner Light Lunch	No Charge	
☐ Rottnest Tour	AUD195	

8. WORKSHOP

Refer to the registration brochure and website for full details. Please tick ☑ the appropriate box.

	Cost	**Sub total AUD**
☐ Residue Workshop	No Charge	

Workshop managers | c/ MCI Australia | PO Box 1517 | Eagle Farm QLD 4009 Australia
T: +61 7 3858 5596 | F: +61 7 3858 5499 | E: registration@aqw.com.au | W: www.aqw.com.au/conference

REGISTRATION FORM

Please register online at www.aqw.com.au/conference OR return this form via fax or to the address at the foot of this page.

9. ACCOMMODATION *Full details in registration brochure and on website.*

- Accommodation **cannot be booked** unless credit card details are received with the registration form.
- Your credit card details will be passed on to the hotel to secure your booking. The hotel may immediately deduct payment from your credit card although full payment is usually reserved for check-out.
- If charges are the responsibility of a third party, please provide a letter from the third party stating what charges are to be covered, eg accommodation only, mini bar, all charges, etc.
- Hotels may levy a surcharge on credit card payments.
- A tax invoice for accommodation will be issued by the hotel on check-out.

New accommodation bookings will not be accepted by MCI Australia after 10 February 2012. From this time, bookings should be made directly with the hotel or via an accommodation reservation website.

Check-in: ...../...../2012 ETA: ..... Check-out: ...../...../2012 ETD: .....

Venue	Rate per room per night
Medina Grand	
☐ Premier studio room	AUD300
☐ Premier one bedroom apartment	AUD350
Hyatt Regency Perth	
☐ King/twin room	AUD300
☐ Deluxe room	AUD335
☐ Club king/twin	AUD380
Rydges Perth	
☐ Superior queen room	AUD265

I would prefer a non-smoking room ☐ Yes ☐ No

I will be accompanied by/have arranged to share with:

Other requirements (e.g. rollaway, cot):

10. PAYMENT METHOD

- Payment must accompany your registration form.
- Conference registration cannot be confirmed until payment is received.
- Payment must be received by the due date to receive the nominated discount, otherwise the next level of payment will be charged.
- Credit card details are required to **secure** accommodation. If you are only providing credit card details for accommodation and will be paying your registration fees by another option please indicate below.
- All prices are quoted in Australian dollars and include GST.

☐ **Cheque/international bank draft** – payable to *MCI Australia*. Payment must be made in Australian dollars payable on an Australian bank and free of all charges

☐ **Electronic funds transfer (EFT)** in Australian Dollars. Please see the website for bank account details and instructions regarding remittance advice.

☐ **Credit card** – charges as per this form are to be debited to: ☐ MasterCard ☐ Visa ☐ American Express ☐ Diners Club

Cardholder's name .....

Credit card number ..... Expiry date ...../.....

Cardholder's signature .....

Please note that debits to your credit card, excluding accommodation, will appear as Event Planners Australia on your credit card statement.

A tax invoice will be forwarded to all Australian delegates on receipt of a completed registration form. ABN: 76 108 781 988.

11. CONDITIONS OF REGISTRATION

By registering for AQW Conference 2012 delegates agree to abide by the conditions set out on the website.

Please complete all pages of this form to ensure you are correctly registered.